



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, October 26, 2015 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, October 26, 2015 at 12:09pm with a quorum present.

Dr. Hickman, Dr. Lakritz, Ms. Snell and Mr. Wyatt were present. Also present was Jim Adams and Christi Allen. Ms. Snell arrived at 12:17 am during the discussion on the employee discipline policy. Dr. Fiorentino was absent.

Approve September 28, 2015 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the September 28, 2015 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$229,719.21

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$229,719.21. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for October 26, 2015 Hearings

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the hearings held on October 26, 2015. Motion passed unanimously.

Approve Personnel

a. Appointment of APC Monitoring and Inspection Supervisor

Dr. Lakritz moved and Mr. Wyatt seconded a motion to appoint Linda Morckel as the Air Pollution Control Monitoring and Inspection Supervisor as of October 26, 2015, pay range of 6 with an increase of pay to \$48,813.00 with a 90 day probationary period. Motion passed unanimously.

Approve 800-006-P Employee Discipline Policy

Jim Adams explained that the employee discipline procedure was all ready in place, but that there was never a formal policy for it. Ms. Snell arrived at this time (12:17 am)

Mr. Adams went over the policy with the Board. Mr. Wyatt moved and Dr. Lakritz seconded a motion to table this agenda item until the November Board of Health meeting. Motion passed unanimously.

Approve Resolutions

a. 2015-28: Authorizing an Affiliation Agreement with the University of Akron to Establish a Continuing Educational Relationship to Assist in the Education of Nursing Students

The University of Akron will provide nursing students to the Canton City Health Department to assist in the education of the students. Mr. Wyatt moved and Dr. Lakritz seconded a motion to authorize an affiliation agreement with the University of Akron to establish a continuing education relationship to assist in the education of nursing students. Motion passed unanimously.

Approve Out of District Travel

- a. Diane Thompson, Director of Nursing, for Travel from 11/30/2015 to 12/01/2015, 2015 OPHA PHN Conference in Dublin, Ohio at a Cost not to Exceed \$188.88 (1001)

- b. Dana Hale, Staff Nurse III, for travel from 11/30/2015 to 12/01/2015, 2015 OPHA PHN Conference in Dublin, Ohio at a Cost not to Exceed \$188.88 (1001)
- c. Laura Roach, WIC Director, for Travel from 11/30/2015 to 12/02/2015, State WIC Director's Meeting in Columbus, Ohio at a Cost not to Exceed \$416.00 (2316)

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing to report.
- b. Nursing/WIC – Diana Thompson stated that the part-time Nurse Practitioner job was posted the previous week and she had all ready received four resumes.
- c. Laboratory – Nothing else to report.
- d. OPHI/Surveillance – Nothing else to report.
- e. Environmental Health – Nothing else to report.
- f. Air Pollution Control – The APC Monitoring and Inspection Technician position was posted.
- g. Vital Statistics – Nothing else to report.
- h. Fiscal – Nothing else to report.
- i. Health Commissioner – Jim Adams asked the Board of Health members if they wanted to belong to the National Association of Local Boards of Health for 2016. The Board agreed. Mr. Adams will sign up the Board.
- j. Accreditation Team – Mr. Adams notified the Board that Board members are invited to attend the Accreditation Team meetings. Ms. Allen will notify the Board of future meetings.

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business


The Board discussed issue two and three to be voted on at November 4, 2015's election. Information will be placed on the Health District's website in regards to both issues.

Announcement of Next Meeting: Monday, November 16, 2015 at 12:00pm

The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, November 16, 2015 at 12:00pm. This is the third Monday of the month instead of the fourth because of Thanksgiving.

Adjourn

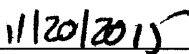
Mr. Wyatt moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:09 pm.



President of the Board of Health



Secretary to the Board of Health



Date of Approval